

**Minutes of a Meeting of the Executive
held at Surrey Heath House on 9
January 2018**

+ Cllr Moira Gibson (Chairman)

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| + Cllr Richard Brooks | + Cllr Josephine Hawkins |
| + Cllr Mrs Vivienne Chapman | + Cllr Alan McClafferty |
| + Cllr Colin Dougan | + Cllr Charlotte Morley |
| + Cllr Craig Fennell | |

+ Present

In Attendance: Cllr Ian Cullen, Cllr Jonathan Lytle, Cllr Chris Pitt and Cllr Valerie White.

75/E Minutes

The minutes of the meeting held on 5 December 2017 were confirmed and signed by the Chairman.

76/E Revenue Grants 2018/19

The Council funded a number of voluntary organisations which either worked in partnership with the Council or performed functions on the Council's behalf.

The Executive considered a table providing a breakdown of these organisations' funding requests, together with supporting information. The table compared the funding requested against the grant awarded for 2017/18, the percentage of requested funding against annual running costs and, where appropriate, the in-kind financial support given to the organisations.

Members were also provided with information relating to the achievement of targets contained in each of the Service Level Agreements.

The Blackwater Valley Countryside Partnership, following a reduction in grant award in 2017/18, had requested that the grant be increased to its previous level. The Partnership had stressed that it was able to achieve greater benefits to residents of the Valley than any one partner working in isolation and that it provided best value for money through economy of scale. As a result it was proposed that a grant of £10,000 be made in 2018/19.

Resolved that, subject to the delivery of the service level agreements, revenue grants be allocated for the period 1 April 2018 to 31 March 2019 as follows:

<u>Organisation</u>	<u>Grant for 2018/19</u>
Surrey Heath Citizens Advice	£80,000

Voluntary Support North Surrey	£30,000
Surrey Heath Age Concern	£10,000
Tringhams, West End	£13,000
Camberley Central Job Club	£7,000
Basingstoke Canal Authority	£10,000
Blackwater Valley Countryside Partnership	£10,000
Surrey Heath Sports Council	£3,500
Surrey Heath Arts Council	£1,400

(Note: In accordance with the Surrey Heath Members Code of Conduct, the following Councillors declared non pecuniary interests as set out below:

- (i) Councillor Alan McClafferty as his wife was a Trustee of Surrey Heath Age Concern;
- (ii) Councillor Charlotte Morley as a Council's representative on the Surrey Heath Sports Council;
- (iii) Councillor Ian Cullen a Council's representative on the Surrey Heath Arts Council.)

77/E Update on the Surrey Pension Fund

The Surrey Pension Fund was managed and administered by Surrey County Council on behalf of all Districts, the County and a number of other organisations. Due, in the main, to investments performing well and the additional payments made in the past, the deficit had reduced significantly over the last few years. Given the current performance of the stock market, the Fund was likely to be fully funded at the current time.

The Fund was due to have its triennial actuarial review at 31 March 2019. Given the current performance of the Fund and the long term view taken by the actuaries, it was unlikely that contributions would increase as a result of the next review. However this would depend on the performance of global equities in that period.

Resolved to note the contents of the report.

78/E Community Infrastructure Levy

The Council had been collecting Community Infrastructure Levy (CIL) funding since the Charging Schedule came into effect on 1 December 2014. The CIL Regulations required that the Council, as the collecting authority, pay money over

to the parishes, decide how to use that the Fund and to publish details of its CIL income and expenditure.

The Council had received a total of £1, 333,529.40 for the reporting period 1 April – 30 September 2017. A breakdown of the CIL receipts was reported to the Executive.

The Executive was advised that payments to parishes in the reporting period 1 April 2017 – 30 September 2017 had been as follows.

- a) Windlesham £11,418.00
- b) West End £2,385.57
- c) Bisley £8,844.00

In March 2015, the Executive had agreed that a 15% proportion would also be made available to spend for non-parished areas according to local priorities. The amount collected within these areas had been as follows:

- a) Frimley £2,222.10
- b) Heatherside £8,146.44
- c) Town £395.17

It was proposed that Ward Councillors for the non-parished areas be asked to submit suggestions and bids for projects. Ward Councillors could also choose to save the money to roll forward to fund larger projects or combine across wards for jointly beneficial projects.

Local projects would then be put forward to the Executive for funding in 2018/19 in combination with any project taken forward from any remaining Planning Infrastructure Contributions.

In response to a question relating to the current level of the Fund, the Finance Portfolio agreed to email details to Members.

Resolved

- (i) to note the Community Infrastructure Levy monies received to date;**
- (ii) that Ward Councillors for the non-parished areas be asked to submit ideas to the CIL Governance Panel for spending CIL generated income within their wards; and**
- (iii) that the remaining CIL contributions held by the Council be retained for spending to support key priorities.**

79/E Surrey Heath Local Development Framework – Authorities Monitoring Report 2016/17

The Executive considered the Surrey Heath Authorities Monitoring Report (AMR) which had been produced in line with the requirements set out in the Localism Act

2011. The AMR monitored the period from 1st April 2016 to 31st March 2017. The purpose of the AMR was to provide details of the actions which had been taken to implement a Local Development Plan and the Local Development Scheme, to indicate the extent to which policies in the current Surrey Heath Local Plan had been achieved, and to identify any solutions and changes where targets were not being met.

Resolved that the Surrey Heath Local Plan Authorities Monitoring Report be approved for the purpose of making the document publically available at the Council offices and on the Council's website.

80/E Tenancy Strategy Review

All Local Housing Authorities were required by the Localism Act 2011 to have a Tenancy Strategy in place even when they themselves were not landlords. The Strategy was required to set out the Council's expectations for social landlords in relation to the kinds of tenancy they would grant; where tenancies were for a fixed term, the length of tenancies; the circumstances under which they would grant tenancies of a particular type; and, the circumstances under which a new tenancy might or might not be granted at the end of the fixed term, either in the same property or a new property.

The current Strategy had been reviewed and had been found to still be relevant. As result no changes were proposed.

Resolved to adopt the reviewed Tenancy Strategy for the period to March 2021, as set out at Annex A to the agenda report, as required by the Localism Act 2011.

81/E Response to Surrey County Council's Surrey Draft Waste Local Plan consultation

The Executive received a report which set out the response to Surrey County Council's consultation on the Surrey Draft Waste Local Plan 2018.

The Surrey Draft Waste Local Plan had implications for future waste management infrastructure within Surrey Heath. Whilst there were no sites shortlisted for the delivery of waste management infrastructure within the Borough, objections were raised in respect of the Surrey Waste Local Plan making provisions for the possibility of waste related development to be located on established employment sites. The sites shortlisted for the delivery of waste management infrastructure were generally welcomed, but it was noted that appropriate measures would need to be taken to mitigate the potential impacts of two sites shortlisted that were close to the Borough's Eastern border, due to the possible implications for air quality and transport.

Resolved to agree the response set out in the letter at Annex 1 of the agenda report as the Council's formal response to Surrey County Council's consultation on the Surrey Draft Waste Local Plan.

82/E Economic Development Strategy Update

The Executive received the annual update report for 2017 on the Council's Economic Development Strategy and the progress against its action plans. Members were reminded that the Strategy was for the long term and that this meant not all actions would have been started as yet, or where they had started, might be in the early stages of development.

The Transformation Portfolio Holder drew attention to some of the recent achievements such as the receipt of £3.5million grant funding from the Local Enterprise Partnership for the improvement of the public realm for Camberley High Street, the introduction of the Kevin Cantlon Shop Front Improvement Grant Scheme and the successful Camberley Expo. In addition, it had recently been announced that a Surrey wide bid to become a pilot scheme in respect of the retention of 100% of growth in Business Rates had been successful.

It was also noted the Strategy was currently being updated.

Resolved

- (i) to note the contents of the report; and**
- (ii) that a further report on an updated Strategy be made later in 2018.**

83/E Exclusion of Press and Public

In accordance with Section 100(A)(4) of the Local Government Act 1972, the press and public were excluded from the meeting for the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Act as set out below:

Minute	Paragraph(s)
84/E	3
85/E	3

Note: Minutes 84/E is a summary of a matter considered in Part II of the agenda, the minute of which it is considered should remain confidential at the present time.

84/E Redevelopment Options for 63 High Street, Bagshot

The Executive made decisions relating to the redevelopment of 63 High Street, Bagshot.

(Note: In accordance with the Surrey Heath Members Code of Conduct, Councillor Valerie White declared a non pecuniary interest as a Trustee of Bagshot Library.)

85/E Review of Exempt Items

The Executive reviewed the report which had been considered at the meeting following the exclusion of members of the press and public, as it involved the likely disclosure of exempt information.

RESOLVED that the report at Agenda item 13 and Minute 84/E remain exempt until further notice.

Chairman